

## **REQUIREMENTS FOR ELIGIBILITY EPCRA 301**

LEPC's must have representation from each of the following groups or organizations:

- Elected State and local officials
- Law enforcement, civil defense, firefighting, first aid, health, local environmental, hospital, and transportation personnel
- Broadcast and print media
- Community groups
- Owners and operators of facilities subject to EPCRA Subtitle A – (Emergency Planning and Notification)

LEPC's must appoint a chairperson and establish rules by which the committee shall function, including rules pertaining to:

- Public notification of LEPC activities
- Public meetings to discuss the emergency plan
- Public comments
- LEPC response to public comments by the committee
- Distribution of the emergency plan

LEPC's must establish procedures for receiving & processing requests from the public for information about EPCRA 312 (Emergency and Hazardous Chemical inventory Forms) and 324 (Public availability of plans, data sheets, forms and follow up notices), and designate an official to serve as coordinator for information.

## **EPCRA 303**

LEPC's must complete preparation of an emergency plan and review it at least annually.

LEPC's must evaluate the needs for resources necessary to develop, implement and exercise the emergency plan and make recommendations with respect to additional resources that may be required and the means of providing such additional resources.

At a minimum, the LEPC's emergency response plan shall include:

- Identification of facilities in the district subject to EPCRA requirements, the routes likely to be used for transportation of extremely hazardous materials, and other facilities contributing or subject to additional risk due to their proximity to facilities subject to EPCRA
- Methods and procedures to be followed by facility owners and operators and local emergency and medical personnel to respond to releases
- Designation of a community emergency coordinator and facility emergency coordinators, who shall make determinations necessary to implement the plan
- Procedures providing reliable, effective, and timely notification by the facility emergency coordinators and the community emergency coordinator to persons designated in the emergency plan, and to the public, that a release has occurred (see EPCRA 304)

- Methods of determining the occurrence of a release, and the area or population likely to be affected
- A description of the emergency equipment and facilities in the community and at each facility subject to EPCRA, and an identification of the persons responsible for such equipment and facilities
- Evacuation plans, including provisions for precautionary evacuation and alternative traffic routes
- Training programs, including schedules for training of local emergency responders and medical personnel
- Methods and schedules for exercising the emergency plan