

PROFESSIONAL DEVELOPMENT

TITLE	AUTHOR	Call #	Year
America's Top 300 Jobs: A complete career handbook	n/a	331.702 Ame	2002
Basic Black: The essential guide for getting ahead at work (and in life)	Cathie Black	650.1 Bla	2007
Best Impressions: How to gain professionalism, promotion, and profit	Dawn E. Waldrop	650.1 Wal	1997
Business Start-up guide: How to create, grow, and manage your own successful enterprise	Tom Severance	658.041 Sev	1998
Career Information Center	n/a	331.702 Car v1	1999
Encyclopedia of Careers and Vocational Guidance	n/a	REF 331.7 Enc#1	1999
Great Careers in Two Years: The associate degree option	Paul Phifer	331.7 Phi	1999
How to Get Your First Job and Keep It	Deborah Perlmutter Bloch	650.14 Blo	2002
How to Write a Business Plan	Mike P. McKeever	FAM 618.12 McK	2007
Making Horses Drink: How to lead and succeed in business	Alexander Hiam	OFF 658.409 Hia	2002
Managing Your Career	Rebecca Tee	650.14 Tee	2002
Maximizing Performance	John Seymour	658.3 Sey	2001
No More Frogs To Kiss: 99 Ways to give economic power to girls	n/a	650.1 No	1995
Occupational Outlook Handbook 2006-2007	n/a	REF 331 Occ	2006
Principle-centered Leadership	Stephen R. Covey	158.4 Cov	1992
Setting the Table: The transforming power of hospitality in business	Danny Meyer	647.95068 Mey	2008
Speaking Up At Work	Catherine Robinson	650.1 Rob	1985
Staffing For Results: A guide to working smarter	Diane Mayo	OFF 025.1 May	2002
The Adams Cover Letter Almanac	n/a	650.14 Ada	1995
The Encyclopedia of Careers and Vocational Guidance	n/a	331.7 Enc	1993
The Three Signs of a Miserable Job: A fable for managers (and their employees)	Patrick Lencioni	658.3 Len	2007
What They Don't Teach You at Harvard Business School	Mark H. McCormack	650.1 McC	not given
Winning With People: Building lifelong professional and personal success through the supporting cast principle	Michael G. Zey	158.2 Zey	1990