

Mail Ballot Written Plan and Timetable

This written plan and timetable and instructions must be posted to the county election website or publicly noticed in another way at least 60 days before the election. **School Elections:** If the school district clerk is running the election, the plan must be posted in accordance with 13-19-205, MCA, and a copy must be sent to the county administrator.

Note: The information in this plan is the responsibility of the election administrator and is not reviewed by the Secretary of State.

Type of Election			
Name of Jurisdiction (District, Precinct, or Ward)	RAU ELEMENTARY SCHOOL COUNTY OF RICHLAND COUNTY SCHOOL DIST 21		
Name(s) of County(s)	Richland		
Estimated # of Electors	Active	Inactive	Provisional
	212	44	0
Postage to Return Ballot paid for by (& if insufficient, who pays)	Return Postage paid by Rau Elementary School		
Procedures to Ensure Security and Transport of Ballots School Elections: attach outlined security procedures	Ballots are deposited in a locked ballot box and secured in a locked area, and transported by at least two officials		
Ballots printed based on	The number of candidates running for the 1 position available		
Plan for providing voter interface devices	Rau School rents a electronic voting machine from the County		
For school elections, specify signature verification procedures	The County sends signature verification to the school		

ELECTION DATES		REQUIRED BY LAW	DATE
1	Date applicable documents sent to governing body	No later than 60 days before election	2.16.2026
2	Date of posting written plan and timetable	No later than 60 days before election	3.4.2026
3	Last day for governing body to opt out of mail ballot election	55 days before election	3.31.2026
4	Dates Notice of Close of Regular Registration Published	3 times in the 4 weeks preceding the close of regular registration	3.18.2026 3.25.2026 4.1.2026
5	Dates Election Notice Published	3 times, no earlier than 40 days before and no later than 10 days before election	4.1.2026 4.8.2026 4.22.2026
6	Close of Regular Registration	30 days before election	4.6.2026
7	Beginning of Late Voter Registration	Day after close of regular registration	4.7.2026
8	Date Ballots Mailed	No earlier than 20 days and no later than 15 days before election	4.15.2026

I affirm that I will conduct the election according to the written plan and timetable.

[Handwritten Signature]

Chief Election Administrator Conducting Election

Other County Administrators if Applicable

County Election Admin

School District Clerk

Updated 8/14/2025

The place(s) of deposit and the days and times when ballots may be returned to the places of deposit are:

School office hours are 7:30 – 4:00 – Monday – Thursday and Day of Election until 8:00 PM